



Procedures for pre-school and childcare Älmhult Municipality



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Procedures for preschool and school child care (fritids) in the municipality Älmhult

Municipality is responsible for the children residing in Sweden are offered preschool and school child care.

The guidelines include preschool, educational care (family day) and school child care.

Pre-activity role, through educational activities to offer children education and care. The school childcare role is to complement the school and provide children a meaningful leisure and support in development.

Pre-school activities and school child care is deleted from each child's needs. Children of physical, psychological or other reasons need special support in their development is given to the special care that their needs require.

Preschool and school child care to be provided to the extent necessary in view of their parents' employment or education or the child's own needs.

Preschool and educational care offered

- ♣ children 1 year of age whose parents work or study, the Education Act Chapter 8 § 5
- ♣ children with special needs, the Education Act Chapter 8 § 7
- ♣ children whose parents are unemployed, the Education Act Chapter 8 § 6
- ♣ Children whose parents are on parental leave to care for other children, the Education Act Chapter 8 § 6

Free public preschool

- ♣ children from the autumn semester of the year of the third birthday, Education Act Chapter 8 § 4

School child care offered

- ♣ school children until the age of twelve whose parents work or study, the Education Act Chapter 14 § 7
- ♣ school children who are in need of special assistance, the Education Act Chapter 14 § 6

1st Application for childcare

- 1.1 Application for childcare provided at least five months before location desired.
 - 1.2 Application form sent to the administrator of child care Educational Administration.
 - 1.3 Places in the municipal childcare distributed according to a Municipality of common queue.
 - 1.4 The order of the queue is governed by the child's date of birth.
 - 1.5 In cases where parents have joint custody, but not living together the application shall be made jointly.
- 2nd Offer of place

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- 2.1 Preschool offered no earlier than the day the child turns 1.
- 2.2 Priority is given to children with special needs, Education Act Chapter 8 § 9
- 2.3 The main principle is to take into account the wishes of the parents and children groups.
- 2.4 The child is placed in a queue based on age, the exception is children with older siblings at preschool that is placed in the queue after sibling date of birth.
- 2.5 When an older sibling has room for a pre-school is the priority which the young child if parents wish.
- 2.6 Parents who offered to place within two weeks to reply child care practitioners on the site is accepted or not. Then the site offered to other children.
- 2.7 If parents decline the place offered the municipality has fulfilled its obligation and the child are not counted in the statistics on children who waited more than four months under the Education Act Chapter 2 § 7.
- 2.8 Application for placement at another preschool, so-called transfer takes place through the new application in writing.
- 2.9 Parents who choose not to use the offer of 15 hours per week for parents to older siblings are guaranteed placement at the same discounted nursery from August next year.

2.10 Children whose parents do not wish to utilize the offer of 15 hours/week during a parental leave are welcome to come visit the preschool during the leave. The visits are to be negotiated with the preschool teachers.

3rd Duration of Stay

3.1 Pre-school is open at 06:30 to 18:30. If necessary, there addition to preschools opening hours made an application to operations manager for the nursery.

3.2 The stay of the child down from the presence of the parents left the schedule. Duration of Stay concerns of parents working or studying, travel time and reasonable time for blowing and retrieval.

3.3 Amendments of schedule this year will be notified and the principal part of the last one month before the amendment enters into force. Temporary amendment (less than four weeks) to schedule discussion with educators in the department.

3.4 Children whose parent is on parental leave to care for other children and the children of unemployed or laid off parent is entitled to free nursery place weekend days as follows:

Preschool children 1-3 years: 15 hours / week Monday-Friday

Preschool / School children aged 6-12 years: two afternoons a week, however, last until 16.00.

Parents with children with special needs can apply for extended stay with the principal.

3.5 Free pre-school 3-5 year olds from August when the child is 3 years. Preschools should include at least 525 hours a year. These hours locating Monday-Friday 8:30 to 11:30 or Tuesday-Thursday 9:00 to 14:00. The site follows the school academic year periods, which means that the child is at home during all school holidays and study days.

3.6 Hourly parent who works as replacements are offered to leave their children at 08:30 to 11:30 on the days they do not work, when they did not provide more than 15 hours earlier in the week.

3.7 In the summer has staff in preschool right under the agreement to take annual leave. This may mean up to four weeks of the closing of the business. If this does not coincide with their vacation offer child seat at another preschool, school child care or educational.

3.8 In order to develop skills and pedagogues for joint operational planning has been president the right to close kindergarten, the educational care or after-school center for three days per year. Information on these days will be communicated to parents at least two months in advance. The extent possible, parents are encouraged to arrange their own solutions childcare for those days. For those who can not arrange child care options, there will be a department or unit where child care is offered.

3.9 In order to enhance the competency of the teachers and the quality of the preschool curriculum, the head of the preschool has the opportunity to close the preschool or the school child care four days/year. Information regarding the dates when the preschool will be closed needs to be sent out to the parents at least two months in advance.

Parents are encouraged to arrange for their own childcare during these days. To compensate for this, parents are entitled to four days of childcare on dates of their choice. Parents who are not able to arrange for their own child care are offered a place for their child at an alternate preschool or school child care.

3.10 Parents who are at home because of pregnancy benefit, own illness or disease may be siblings of the child pursuant current schedule. After sick leave longer than three months reached an agreement with the principal.

3.11 If there are special circumstances, the question of exemptions from rules of 3.1-3.10 are tested on the director of the pre-school.

4th Termination of the spot

4.1 The notice period is 10 weeks and is made in writing to child care administrator in education administration.

4.2 When switching between preschools and school child care within the municipality runs the placement without interruption.

4.3 Termination of the site for the period June-August does not exempt from liability if the child return to preschool or school child care in September the same year.

4.4 If no other arrangement has been made ceases placement at preschool or the pedagogical concern 31 July of the years the child starts primary school and going over to the school child care.

5th Fee

5.1 Every child charged with child care place a fixed monthly fee. The invoice is in the beginning of last month and will be paid on the last business day of the month. The fee charged from the date and location during the notice period (10 weeks).

5.2 Charges are calculated by the City Council established "Child care in Taxation Älmhults municipality" See Annex.

5.3 on incomes should be made as soon as the child is offered in place pre-school, educational or after-school care.

5.4, second income will be notified in writing to the childcare sorrow on the Educational Administrator. Amendment of levy is paid from the month of income change occurs.

5.5 In cases where parents have joint custody and do not live together, but both applying for child care, broken calculated fee is between the parents.

5.6 When the child's parent live with a person not is the biological parent of the child in charge should be established, both their income is chargeable.

5.7 Fees for spot in preschool or school child care relating to children who have physical or mental reasons and has need particular support in their development may only be levied on the portion exceeding 15 hours per week, the Education Act, Chapter 8, § 16.

5.8 Individual assessment may be undertaken both to determine the chargeable income to determine the fee. For self-employed, individual examinations. At the individual review of the fee should be as far as possible uniform assessment sought.

5.9 Decisions on suspension from pre-school or childcare can be made in cases where the fee is not paid despite the requirement procedures were completed.

For chargeable income includes the following benefits and allowances:

- ♣ income fee
- ♣ profits
- ♣ investment income
- ♣ income from other gainful employment
- ♣ sickness
- ♣ parental
- ♣ unemployment
- ♣ education grants
- ♣ pension (gross)
- ♣ attendance allowance (taxable portion)
- ♣ family contribution in the form of family money (gross)
- ♣ reimbursement for children in foster homes (salary component)
- ♣ conflict compensation
- ♣ annuity (taxable portion)
- ♣ benefit of free car

For chargeable income does not include the following contributions:

- ♣ child benefit
- ♣ state student financial aid in the form of extended child allowance and study allowance
- ♣ housing to families with children
- ♣ various forms of disability benefits
- ♣ childcare allowance for children with disabilities
- ♣ Municipal Housing for Disabled
- ♣ social
- ♣ Maintenance / advances
- ♣ State student financial aid in the form of student aid

6th Childcare Taxation in Älmhult Municipality

6.1 Älmhult Municipality maximum fee applies. Fee charged twelve months per year.

6.2 Child care Duties apply for placement of children in preschool and school child care.

6.3 Child care Duties in one-parent, married or cohabiting parents and foster parents.

6.4 The fee is calculated without regard to the care time as a percentage of total gross family income, number of children in the family with childcare needs and the child's age. The fee limited to a fixed ceiling.

6.5 From August when the child is three years, the child entitled to free public preschool for 15 hours per week. Child care than the fee charged at the free part maximum fee.



Överraskande Älmhult – internationellt & nära

Postadress Box 501, 343 23 Älmhult • **Besöksadress** Stortorget 1 • **Telefon** 0476-551 85 • **Fax** 0476-138 74
Organisationsnr 212000-0647 • **Bankgiro** 5720-0073 • **Webbplats** www.almhult.se
E-post utbildning@almhult.se

Calculation of charge under the maximum charge

The family's total gross income per month (maximum 42 000 SEK) x fixed percentage (per child) = childcare fee per month

Preschool children 1-3 years	Percentage	Maximum fee
The only or youngest child	3 %	1260 SEK
Other child	2 %	840 SEK
Third child	1 %	420 SEK
Fourth child	No charge	

Preschoolers 1-3 years, parental or unemployed parent rate highest fee	Percentage	Maximum fee
The only or youngest childt	1,5 %	630 kr
Second Child	1 %	420 kr
Third Child	0,5 %	210kr
Fourth Child	No charge	

Preschool children 3-6 years	Percentage	Maximum fee schoolchildren
The only or youngest child	2 %	840 SEK
Other child	1 %	420 kr
Third child	1 %	420 kr
Fourth child	No charge	